

## **Frequently asked questions**

### Is Raemoir an exclusive use venue?

Yes, Raemoir is only provided on an exclusive use basis, there is no public access or service available.

## Do you provide any assistance with planning?

Yes, we will help you with every aspect of the venue hire although you are quite welcome to provide your itinerary for us to adopt.

### Do you have parking on site?

Yes, there are multiple spaces for 50+ cars

## Do you have any staff to look after us?

Yes, Raemoir used to operate on a 4 star / 2 Rosette small luxury hotel basis until we changed to exclusive use in 2017 when we retained a full team of staff who cover all services 24hrs day. There is no other venue that provides this service in the area.

### Do you have minimum numbers?

Not really, we tend to work quotes up to suit groups' requirements.

#### What time do we get in and when do we have to leave?

Every company has a different timetable so we are happy to look at providing flexible entry times however as the venue is only available on an exclusive use basis a part day booking (arriving at 08:00hrs for example) would prevent us from selling the venue the night before so we charge a consideration for this.

### Does Raemoir have any bedrooms?

Yes, we have 16 double ensuite bedrooms

# Do we need to take all the rooms?

Yes, all rooms are included in the venue hire, rooms are not sold individually at any time.

# What if we don't fill all the rooms?

Unallocated rooms will remain empty to guarantee you exclusive use.

## Are all the bedrooms ensuite?

Yes, all rooms have their own bathroom facilities so guests do not have to share.





## Do delegates pay for their rooms?

All rooms are included in the initial hire fee which is underwritten by the booker, if there is a requirement for delegates to pay for their rooms on departure we would need to be advised of a rate. Any unpaid rooms are to the account of the booker.

# How are rooms allocated?

At the discretion of the booker, we do not allocate rooms. As Raemoir is a traditional Country House all rooms are of different size and style, some are larger than others, some have a front grounds aspect, some not. Companies differ in their allocating, some prioritise per employee, some opt for the keys-in-a-hat basis where all the room keys are placed in a box and drawn individually, resulting in anyone getting any room, the choice is yours.

We will provide you with a room list which in conjunction with the 3D Tour of the inside of the house, you can determine any room allocation. Better still if you have not been to Raemoir before and are in a position to do so we would encourage a visit to see everything first hand.

# What sort of meeting rooms do you have?

As the house is provided on a private use basis you have the choice of all the rooms in which to hold meetings, breakouts or leisure. The 3D Tour can be referred to but in most instances the Georgian Room being the largest is use for meetings, the Sitting Room, Garden Room and Bar area for break out areas and the Oval Room for dining.

## What support do you provide?

Meeting rooms can be set up in any style and are fully supported with free WiFi, Flipcharts, Projector, Screen, Stationery, Water, Cordials, Snacks, etc. With prior notice of the materials used light self-adhesive wall coverings can be used, the restrictions are for any materials that will mark the walls, drawing pins, etc. Making good any damage may be chargeable.

# Do you provide any catering?

Yes our team of staff includes chefs who provide for all your catering needs while you are here, a typical Dinner Menu is attached but the choices are ultimately yours.

## Is all the catering included in the cost?

A full Scottish Buffet Breakfast is included but we try to be as flexible as possible with costs and choices so all other meals are per your instruction.

# Do you cater for dietary requirements?

Yes, Chef Robert is a Member of the Masterchefs of Great Britain so all guest's dietary requirements can be met.

## Can we self-cater at Raemoir?

No, our kitchens are designed for commercial use so self-catering is not something we can offer to our clients.





## Can we take our own drinks?

We have an alcohol licence and cash bars which make us responsible for alcohol consumption and this makes it difficult for clients to bring their own, this being the case we have to politely decline this opportunity. Any drinks brought into the premises by the client or their guests will be charged at our full retail value to the client account.

### What time are the bars open until?

You can make use of the bars for the time you arrive until the time you leave. Outside licensed hours (midnight until 11am) we cannot accept cash/cards for drinks but they can be posted to guest's bedrooms or a main account.

### Is there anywhere to exercise?

Raemoir sits in 14 acres of private grounds, mostly lawns, which allow for activities otherwise directly accessible from the grounds there is pretty easy countryside/hillwalking with some walks offering fabulous panoramic view over Aberdeenshire. We have a stock of wellies, jackets and umbrellas so there is no excuse.

### Do you provide any activities?

Requirements are so diverse that it is not possible for us to provide anything directly other than the putting green or the use of the contents of the games box at the front door. We do have connections to multiple suppliers however that offer many activities most if which can be undertaken at Raemoir. Popular choices are Clay Pigeon Shooting, Archery, Mini Highland Games, Quads and Falconry.

# Is there disabled access?

Yes, all the house rooms in the main house are on the same level including a toilet. In the Ha' Hoose annexe there are two ground floor bedrooms although some independent mobility is needed for these, they are not necessarily wheelchair friendly. The Marquee, when here, and main toilets are also all on the same level however the Marquee is located on a lower ground level and there is no lift between the two, just a large internal staircase but we make arrangements to have guests driven between the two where possible.

#### How big is the Marquee?

Large enough to take 200 and it can be extended to take 400 depending on the layout required with popular use being for indoor dining whilst a Family Fun Day is arranged in the grounds. The Marquee is a cost option and is charged depending on the use it is required for.

## What is the booking process?

We provide a quote based on the details provided and once agreed we issue a Proforma invoice 50% of which is payable and is non-refundable regardless of circumstance on booking with any invoiced balance due 10 days prior the event. Any additional costs arising from the event are billed on departure and payable within 14 days. Terms are strict, we are a small hospitality business that relies on cashflow so unpaid accounts at 14 days are handed over for Collection with all costs to the client account.





## What happens if we have to cancel the event for any reason?

The cancellation charge is equal to the payments made at the time of the cancellation. If the event is postponed to a date within 3 months of the original then 50% of the proforma amount is forfeited and the balance transferred to the new date. If the new date is in a new calendar year then an annual uplift will be applied to the original proforma amount value.

# Is there anything else I should know?

Not really, we try to cover everything at the outset but different clients have different requirement so we are more that are happy to answer any questions that you may have but at this stage we just want to be sure you know what we do at Raemoir and the flexibility we can offer.

# Can we come and see Raemoir for ourselves?

Of course, this would be the next step if it is possible for you where we would be delighted to meet you at Raemoir, show you around and we can go through everything. If you would like to do this then just let us know when is convenient and we'll get an appointment sorted out.

